



WINTER Recharge - Youth Pastor Info

We are excited to know you are coming to Winter Recharge at Long View Ranch. Our desire for this retreat is that it will be a point of spiritual rejuvenation for the students in your youth group. Below you will find a checklist to help streamline your efforts in bringing your students fully equipped and ready for a fun spirit-filled weekend. Also listed are guidelines to help create a positive experience for everyone. Call us with any questions you may have.

- _____ We will try to keep your students together in lodging. Please call us if you have any special needs in this area.
- _____ Collect and bring all participant forms including the student health form and the LVR liability/photo waiver for each student, each form signed by their parent or guardian.
- _____ Send a signed copy of the group contract with a copy of your church's Accidental Health Insurance Certificate prior to arrival.
- _____ Give a copy of the enclosed packing list to each student which includes bedding, the appropriate clothes to get dirty, bathroom needs, shoes, bible, flashlight, and so on.
- _____ Please arrange to bring a male adult leader for every 1-7 male participants, and a female adult leader for every 1-7 female participants.
- _____ **Final group numbers and deposit due February 9th 2018. Balance due at arrival.**

Below are facility and retreat guidelines we ask for you and your group to follow while at Long View Ranch.

General Rules

- a. Check-In is Friday 23rd from 6:00-7:30pm. We will not have a meal Friday evening.
- b. Departure will be Sunday 25th at 9:15am after the final speaker session.
- c. Please do not enter the other cabins not being used by your group, pastures, barns, the kitchen, or other buildings without LVR staff.
- d. Please stay off of team building elements that are in the woods behind the dining hall.
- e. Please wear shoes or sandals at all times while at LVR. Please bring close-toed shoes for activities.
- f. Please allow pets to stay home. Certified service animals are an exception. Please let us know ahead of time if a service animal will be present with your group.
- g. At the end of the retreat, an LVR representative will do a walk thru for the purpose to survey for possible damage caused by your retreat group. If damage is found, you will be billed for repairs.

Behavior Expectations

- a. We desire to create a refreshing Christ focused atmosphere at Long View Ranch. Please help us in this by being conscious of your speech, clothing, ect.
- b. The use of tobacco products, alcohol, illegal drugs, weapons of any kind are not permitted on LVR property.
- c. We allow Christian music to be played while at Long View Ranch.
- d. Please help us keep our facilities beautiful by picking up any litter that you may accidentally drop, or that is lying on the ground.

Health Care & Emergencies

- a. Please notify us several weeks ahead of your groups arrival about any food allergies so we can best serve your groups food needs.
- b. Groups must provide their own adults who are certified in first aid and CPR who will be responsible for the health needs of those in their group. Group leaders will be responsible for providing their own first aid needs and equipment (first aid kits).

- c. Group leaders are responsible for keeping health forms for each member of their group. You can use our provided form, or a form of your own. For minors who are not accompanied by their parents on the retreat, permission must be in writing to seek emergency treatment.
- d. Groups will be responsible for their own emergency transportation. Local EMS and medical service phone numbers will be available.
- e. Group leaders are responsible and expected to have up to date background checks on the leaders you bring to help chaperone your youth.